

Effective Project Delivery and Teamwork

Area: Project Planning and Delivery (Project Management)

Course Description

This course provides a practical and comprehensive introduction to effective project delivery and collaboration within modern project teams. Participants explore project roles, communication practices, leadership approaches, and delivery frameworks such as Agile, Scrum, Kanban, and Waterfall. The course emphasizes hands-on activities, including sprint planning, communication tasks, conflict resolution, and the use of PM and AI tools. Upon completion, participants gain the ability to work efficiently within diverse project teams, adopt multiple roles when needed, and apply appropriate delivery and collaboration methods to real-world project scenarios.

Objectives

The goals of this course are to develop an understanding of key project roles, responsibilities, and collaboration structures and to strengthen communication skills required for team and client interactions.

After completing the course, participants will be able to:

- Describe the roles and responsibilities within modern project teams.
- Explain key communication models and collaboration practices.
- Communicate effectively with team members and clients in both synchronous and asynchronous settings.
- Apply leadership and conflict-management techniques in project situations.
- Plan and execute small-scale delivery activities such as sprint planning and status reporting.
- Use PM tools and basic technical tools to support the delivery of tasks.
- Design AI-assisted project documentation or workflow automation.

Topics

1. Project Roles and Team Structure.
2. Communication in Project Teams.
3. Teamwork and Leadership in Projects.
4. Project Delivery Methods.
5. Technical Foundations for Effective Delivery.
6. AI for Project Delivery and Automation.

Authors

Krakow University of Economics team: Janusz Stal, Dariusz Put